

# Returns & Exchange Form

Complete the form below and include with your return package.



## Order Details

Name: \_\_\_\_\_

Shipping Address: \_\_\_\_\_

Order # \_\_\_\_\_

Have questions? Contact us at  
customerservice@crowndfree.com

### 1. Which Item(s) would you like to Return?

Item Number	Product Name	Size	Quantity Returned	Returns Code	Reason for Return Comments

**Returns Code:** 1. Too big 2. Too small 3. Too wide 4. Too narrow 5. Wrong size 6. Defective 7. Wrong item sent

### 2. Which Item(s) would you like us to send you?

(Leave blank if requesting a refund)

Item	Product Name	Size	Quantity	Price	Total

### 3. Fill out payment info if exchange amount exceeds return:

Charge my:

Visa  Mastercard  AmEx  Discover

\_\_\_\_\_ **Credit Card Number**

\_\_\_\_\_ **Exp Date**      \_\_\_\_\_ **CCV Code**

**Signature**

(Please accept my signature above as authorization to charge my credit card)

### 4. Mail your package back to Crowned Free within 30 days of our shipment date to:

Crowned Free  
Returns Department  
7433 Willow Pointe Ct  
Caledonia, MI 49316



**Returns:** All Returns/Exchanges must be made within 30 days of the date your order is shipped from us. We cannot accept items that have been worn, washed, or altered. Please remember that you are responsible for the return shipping charges to Crowned Free. It is recommended that you ship your items with insurance using a trackable shipping method. For defective items, please contact customerservice@crowndfree.com for separate instructions.

**Exchanges:** If you are exchanging for new merchandise, we will ship out the new items for free via USPS standard shipping. Find the item you wish to exchange for online. Please remember you are responsible for the return shipping charges to Crowned Free. For even exchanges, you will not need to fill out section 3. If selected items are not available at the time the return is received, we will go ahead and issue the refund for the item.

Please allow up to 10-12 business days for your return/exchange to be processed after the receipt of package.